

Peekskill City School District
1031 Elm Street
Peekskill, New York

**BUSINESS MEETING
BOARD OF EDUCATION
SEPTEMBER 17, 2013**

Board of Education

Mr. Douglas Glickert, President
Mr. Colin Smith, Vice President
Mrs. Lisa Aspinall-Kellawon
Ms. Jillian Clausen
Mrs. Maria Pereira
Mr. Michael Simpkins
Mr. Joseph Urbanowicz

Central Office

Dr. Lorenzo Licopoli, Interim Superintendent
Mr. Greg Sullivan, Asst Supt for Business
Dr. Joe Mosey, Asst Supt for C&I
Mrs. Mary Sculnick, Director of Human Resources
Ms. Debra McLeod, District Clerk

1) Call to Order

The meeting was called to order by President Glickert at 5:30 p.m. in the George Birdas Room.

A. Recording of Attendance
Colin Smith arrived late.

2) Proposed Executive Session

A. Open Meeting

- (Note: The Board will enter into Executive Session for the purpose of discussing a particular contractual and personnel item. The public part of the meeting will open at approximately 7:00PM)

B. Adjourn to Executive Session

Motion to Adjourn Meeting in order to enter to Executive Session

Motion: Joe Urbanowicz

Second: Michael Simpkins

Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Doug Glickert
Maria Pereira
Michael Simpkins
Joe Urbanowicz

No: _____

Abstained: _____

C. Adjourn Executive Session

Motion to Re-Open Meeting

Motion: Colin Smith

Second: Lisa Aspinall-Kellawon

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Jillian Clausen

Doug Glickert

Maria Pereira

Michael Simpkins

Colin Smith

Joe Urbanowicz

3) Resume Public Meeting

A. Pledge of Allegiance

The meeting was reconvened in the George Birdas Room at 7:10 p.m.

4) Hearing of Citizens

Karen Wallis of 1112 Constant Avenue thanked the members of the community for the garden and for their contributions. Ms. Wallis was also thankful for the security at Woodside. Since most students have ID cards, maybe the District could put the food service dollar amount on the card. The buses are still running late at Woodside and if they could please turn the bus off when the children are entering the bus.

Scarlett Antonia wanted to remind the Board that arts are important and wants to keep it in front of them. There are grants available thru the Arts of Westchester and with this money it could help to bring arts back to the schools.

Ursala Jones expressed her dismay that student's were arriving to the Tech Center late and being marked late. Students have reported to administrators there are bus drivers texting while driving. Ms. Jones feels there may be a language barrier with the monitors and drivers on the bus and she is also concerned for the safety of our kids.

Interim Superintendent Licopoli will be getting a report from Greg Sullivan analyzing the first week of school. They will be making sure all specs of the bids are being carried out and that there are bilingual aides on the bus. Dr. Licopoli will reach out to the Tech Center regarding the buses arriving late.

Richard Sullivan inquired as to why the District hired two administrators for one grade. He feels the District has been spent money on everything else except in the classroom.

Shannon Cassiano of 517 N. James Street, would like to see middle school students receive school ID cards. Ms. Cassiano had a series of questions to ask in which Dr. Licopoli suggested she make an appointment to see him. Some of her

questions were will there be any more training for common core standards? Will there be any cuts done in the near future? How will it impact Special Education students?

Dr. Licopoli will read the Board goals at beginning of the meeting. The District has to have a plan to meet the Common Core. Literary issues are significant. An assistant principal must have an administrator to help with professional development and appraisals.

Winston Riley commented the Million Father March met on September 8 and they were well received and highly supported. Mr. Riley wanted to acknowledge that the Superintendent made it happen and all the principals were on board. Their goal is getting fathers involved and trying to make a difference.

Michael Simpkins would like sign-up sheets at the schools for the Million Father March. He would also like to set up an appointment for Uriah Hill. President Glickert appreciates the involvement of the organization.

Father Vincent Druding, along with some students and Lenora Pancheco, would like for the District to provide a bus to St. Patrick's in Yorktown since Assumption School closed its doors in June.

Joe Urbanowicz commented that providing a bus to St. Patrick's in Yorktown is a community decision. This can only happen through another referendum. The Board must approve a petition submitted by residents before it can be placed on the ballot for the Annual Budget Vote and Election which is held in May.

6) New Business

The order of the meeting was changed

A. Audit Report

Tim Doyle of Bonadio Group shared with the Board the District's audit report for the 2012 -2013 school year. The District received an unqualified opinion, which is the highest level of assurance. The Extraclassroom Activities received a qualified opinion due to insufficient controls over cash receipts at the point of collection. The District needs to show proof of receipts. This opinion for Extraclassroom Activities is pretty much the same throughout the state. The business office was very helpful in assisting the auditors.

5) Superintendent/Board President Report

Dr. Licopoli shared with the Board the following information:

A. Enrollment and FTE

B. Workshop Meeting Schedule and Board Topics

C. Reorganization Plan

D. Donations Under \$5,000

Dr. Licopoli read into the minutes the following donations under \$5,000:

Donor	Address	School	Amount	Purpose
Paige Family	Not provided	Peekskill High School	\$25	Jason C. Paige Scholarship
Barbara Paige	PO Box 2092 Peekskill, NY 10566	Peekskill High School	\$50	Jason C. Paige Scholarship
Chantell Brown	Not Provided	Peekskill High School	\$50	Jason C. Paige Scholarship
Eric Travis	113 Leila Street Peekskill, NY 10566	Peekskill High School	\$25	Jason C. Paige Scholarship
Aaron Paige	Not Provided	Peekskill High School	\$25	Jason C. Paige Scholarship
Katherine Fincher-Toscano	631 Kissam Road Peekskill, NY 10566	Peekskill High School	\$25	Jason C. Paige Scholarship
Sheila Sterling	4 Mill Street Beacon, NY 12508	Peekskill High School	\$25	Jason C. Paige Scholarship
Tuesday Paige MacDonald	625 Kissam Road Peekskill, NY 10566	Peekskill High School	\$25	Jason C. Paige Scholarship
PEF Foundation			\$500	To cover the cost of Fingerprinting for the Spellbinders Program

7) Policy Readings

8) Accepting of Minutes

A. Board Retreat Meeting August 12, 2013

B. Business Meeting August 20, 2013

C. Board Retreat Meeting August 22, 2013

D. Business Meeting/Work Session September 3, 2013

E. Approval of Minutes

BE IT RESOLVED that the Board of Education accepts the following minutes:

Board Retreat Meeting August 12, 2013

Business Meeting August 20, 2013

Board Retreat Meeting August 22, 2013

Business Meeting/Work Session September 3, 2013

Motion: Colin Smith

Second: Lisa Aspinall-Kellawon

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Jillian Clausen

Doug Glickert

Maria Pereira

Michael Simpkins

Colin Smith

Joe Urbanowicz

9) Consent Agenda - Personnel

A. Personnel Agenda

Certificated

I. Resignations

A. The Superintendent of Schools gives notice to the Board of Education of the following resignations, for acceptance:

1. Abigael Escobal, Substitute Teacher Effective September 9, 2013
2. Michael Murphy, Permanent Substitute Teacher, Peekskill High School Effective September 1, 2013
3. Alisha Williams-McCorvey, Hillcrest Elementary School, School Social Worker Effective October 10, 2013

II. Appointments

A. The Superintendent of Schools recommends the following appointments to the Board of Education for approval:

1. Name: Rebecca Miller
Position: Special Education Teacher Leave Replacement
Location: Peekskill High School
Certification: Mathematics (7-12), Professional;
Students w/Disabilities (7-12)
Mathematics, Professional
Start Date: September 4, 2013
End Date: June 30, 2014
Salary: \$61,592 (MA Step 1)
2. Name: Margaret Muccia
Position: Occupational Therapist (.4 FTE)
Location: Woodside Elementary School
License: Occupational Therapist
Start Date: September 4, 2013
End Date: June 30, 2014
Salary: \$24,637 (MA, Step 1, .4 FTE)
3. Name: Noelle Shay
Position: School Psychologist
Location: Peekskill High School
Certification: School Psychologist, Permanent
Tenure Area: School Psychologist
Effective Date: September 4, 2013
Probationary Period Starts: September 4, 2013

- Probationary Period Ends: September 3, 2015
Salary: \$61,592 (MA, Step 1)
4. Name: Heather Wansor MacPherson
Position: Elementary Education Teacher (Grade 5)
Location: Hillcrest Elementary School
Certification: Childhood Education (1-6), Initial
Tenure Area: Elementary Education
Effective Date: September 3, 2013
Probationary Period Starts: September 3, 2013
Probationary Period Ends: September 2, 2016
Salary: \$61,592 (MA, Step 1)
5. Name: Margaret Clarke
Position: ESOL Teacher
Location: Peekskill Middle School
Certification: ESOL, Initial
Tenure Area: ESOL
Effective Date: September 9, 2013
Probationary Period Starts: September 9, 2013
Probationary Period Ends: September 8, 2016
Salary: \$71,885 (MA+30 Step 1)
6. Name: Susan DePalma
Position: Teaching Assistant
Location: Woodside Elementary School
Certification: Teaching Assistant, Level 1
Tenure Area: Teaching Assistant
Effective Date: September 3, 2013
Probationary Start Date: September 3, 2013
Probationary period ends: September 2, 2016
Salary: \$29,563
7. Name: Yolanda Burns
Position: Teaching Assistant
Location: Woodside Elementary School
Certification Status: Teaching Assistant, Level 1
Effective Date: September 3, 2013
Probationary Start Date: September 3, 2013
Probationary period ends: September 2, 2016
Salary: \$29,563
8. Name: Heather Franchino

Position: Science Teacher Leave Replacement
Location: Peekskill High School
Certification: Biology (7-12), Initial
Effective Date: September 1, 2013
End Date: June 30, 2014
Salary: \$61,592 (MA Step 1)

9. Name: Sean Dwyer
Position: Physical Education Teacher (.2 FTE)
Location: Woodside Elementary School and Hillcrest Elementary School
Certification: Physical Education, Initial
Effective Date: September 1, 2013
End Date: June 30, 2014
Salary: \$9,766 (BA Step 1, .2 FTE)

B. The Superintendent of Schools recommends the following permanent substitute appointments for the 2013-2014 school year, at the rate of \$120.00 per day (no benefits), to the Board of Education for approval:

1. Emily Geider
Hillcrest Elementary School
Certified: Childhood Education, Initial
Effective September 11, 2013 – December 31, 2013
2. Christina Bizzaro
Peekskill High School
Certified: Mathematics (7-12), Initial
Effective September 16, 2013 – December 31, 2013
3. Jill Usticke
Oakside Elementary School
Certified: Nursery through 6, Permanent
Anticipated Effective Dates: September 28, 2013 – December 31, 2013

C. The Superintendent of Schools recommends the following extra co-curricular athletic appointment for the 2013-2014 school year to the Board of Education for approval:

1. Juan Torres Varsity Head Coach, Boys Wrestling \$5,281

D. The Superintendent of Schools recommends the following extra co-curricular non-athletic appointments for the 2013-2014 school year to the Board of Education for approval:

PEEKSKILL HIGH SCHOOL

1. John Hahn	Band Director	\$5,533
2. Shawna Robinson	Black Culture Club Advisor	\$5,030
3. Toni Day	Environmental Awareness Club Advisor	\$2,515
4. Toni Day	Exchange Club Advisor	\$5,030
5. Anthony Turner	Freshman Class Advisor	\$1,509
6. April Kellam	GO Treasurer	\$5,030
7. Miriam Skrivanek	Interact Club Advisor (split stipend)	\$1,257.50
8. George Goess	Interact Club Advisor (split stipend)	\$1,257.50
9. Dorothy Bertram	Irish Culture Club	\$3,018
10. John Hahn	Jazz Band Director	\$2,012
11. Miriam Skrivanek	Junior Class Advisor (split stipend)	\$1,257.50
12. Sonia Veloz	Latin Culture Club Advisor (split stipend)	\$1,509
13. Angela Byrne	Literacy Magazine	\$1,509
14. Merritt Brown	Mathematics Honor society	\$1,509
15. David Mueller	Newspaper (Split Stipend)	\$2,012
16. John Hahn	Orchestra Director	\$1,509
17. Dorothy Bertram	PIES Coordinator (Split Stipend)	\$2,515
18. Sue Olsen	PIES Coordinator (Split Stipend)	\$2,515
19. Rita Hobby-Barrett	Senior Class Advisor	\$3,018
20. Mark Andujar	Ski Club Advisor	\$1,509
21. Miriam Skrivanek	Student Council co-Advisor (Split Stipend)	\$3,646.50
22. April Kellam	Student Council co-Advisor (Split Stipend)	\$3,646.50
23. Ellen Jones	Book Club	\$1,509
24. Angela Byrne	Yearbook Advisor (split stipend)	\$2,515
25. Lisa Mannion	Yearbook Advisor Split stipend)	\$2,515
26. Sharon Cummings	Yearbook Business Advisor	\$6,036

PEEKSKILL MIDDLE SCHOOL

27. Stephanie Dabbs	Crafts & Cooking (split stipend)	\$754.50
28. Toya Smith	Crafts & Cooking (split stipend)	\$754.50

E. The Superintendent of Schools recommends the following 2012-2013 Peekskill High School extra co-curricular appointments for to the Board of Education for approval:

1. Gregory Erickson	Academic Challenge Advisor (PHS)	\$2,515
2. Myrna Santos	Latin Culture Club Advisor (split stipend)	\$1,509
3. Sonia Veloz	Latin Culture Club Advisor (split stipend)	\$1,509

III. Rescinded and Corrected Appointments

A. The Superintendent of Schools recommends the following corrections to previous Board appointments to the Board of Education for approval:

1. From the August 20, 2013 Board agenda, rescind appointment of Rupert Bitter, 2013-2014 Girls Varsity Soccer Head Coach, \$5,030

2. From the September 3, 2013 Board agenda, correct the effective date and probationary period for Diana Fernandez, Speech Pathologist for Oakside Elementary School, as follows:

Corrected information:

Effective Date: September 11, 2013
Probationary Period Begins: September 11, 2013
Probationary period ends: September 10, 2016

3. From the August 20, 2013 Board agenda, the following are the correct Peekskill High School extra co-curricular stipends:
 - a. Jennifer Telesco Junior Class Advisor (split stipend) \$1,257.50
 - b. Myrna Santos Latin Culture Club Advisor (split stipend) \$1,509
 - c. Sonia Veloz Latin Culture Club Advisor (split stipend) \$1,509
 - d. Anita Prentice Newspaper (split stipend) \$2,012

Classified

IV. Appointments

- A. The Superintendent of Schools recommends the following appointments to the Board of Education for approval:

1. Name: Angela Kocovic
Position: Teacher Aide 1:1 (6.5 hours/day)
Location: Woodside Elementary School
Start date: September 9, 2013
Probationary Start date: September 9, 2013
Probationary End date: September 8, 2014
Salary: \$10.00 per hour, annualized \$12,090

2. Name: Juan Torres
Position: Teacher Aide (Classroom, 6 hour/day)
Location: Peekskill Middle School
Start date: September 3, 2013
Probationary Start date: September 3, 2013
Probationary End date: September 2, 2014
Salary: \$10.00 per hour, annualized \$11,160

- B. The Superintendent of Schools recommends the following School Nurse (RN) substitute appointment for the 2013-2014 school year, to the Board of Education for approval, at the rate of \$120.00 per day, as needed:
 1. Susan Smith

- C. The Superintendent of Schools recommends the following teacher aide substitute appointment for the 2013-2014 school year to the Board of Education for approval, at the rate of \$9.00 per hour, as needed:
1. Dwain Williams Effective September 12, 2013 – June 30, 2014
- D. The Superintendent of Schools recommends the following clerical substitute appointment for the 2013-2014 school year to the Board of Education for approval, at the rate of \$12.50 per hour for days 1 through 24 (consecutive or non-consecutive, during lifetime of clerical substitute service); \$13.50 per hour for days 25 and beyond (consecutive or non-consecutive, during lifetime of clerical substitute service), as needed:
1. Sharon Love
- E. The Superintendent of Schools recommends the following school (lunch) monitor appointments for the 2013-2014 school year to the Board of Education for approval, at the rate of \$10.00 per hour, 17.5 hours per week, student days:
1. Lynn Riccio
Hillcrest Elementary School
Effective: September 13, 2013 through June 30, 2014
 2. Sylvia Rivera
Hillcrest Elementary School
Effective: September 9, 2013 through June 30, 2014

V. Resignations

- A. The Superintendent of Schools gives notice to the Board of Education of the following resignations for acceptance:
1. Jacqueline Pasquale
Office Assistant, Automated Systems, Spanish-Speaking
Oakside Elementary School/Administration Building
Effective close of business: September 13, 2013
 2. Jill Usticke
School Monitor, Oakside Elementary School
Effective September 9, 2013
 3. Susan DePalma
Teacher Aide, Woodside Elementary School
Effective September 3, 2013
 4. Yolanda Burns
Teacher Aide, Woodside Elementary School

Effective September 3, 2013

5. Tyrone Murphy
Lunch Monitor, Oakside Elementary School
Effective June 24, 2013

Student Teachers and Volunteers

VI. Student Teacher

A. The Superintendent of Schools recommends the following candidate for student teaching to the Board of Education for approval:

1. Name: Steven Sterlacci
Request: Student Teaching, Mathematics
Location: Peekskill High School with April Kellam
Effective Dates: September 2013 through December 2013

VII. Volunteers

A. The Superintendent of Schools recommends the following volunteer candidates to the Board of Education for approval:

1. Name: Michael Basso
Request: Boys Varsity Football Volunteer
Location: Peekskill High School
Effective Dates: September 1 through December 15, 2013
2. Name: Rupert Bitter
Request: Girls Varsity Soccer Volunteer
Location: Peekskill High School
Effective Dates: September 1 through December 15, 2013
3. Name: Geraldine Paige
Request: Spellbinders Volunteer
Location: District-wide
Effective Dates: July 1, 2013 – June 30, 2014
4. Name: Robert Brownell
Request: Spellbinders Volunteer
Location: District-wide
Effective Dates: July 1, 2013 – June 30, 2014
5. Name: Lynda Gomi

- Request: Spellbinders Volunteer
Location: District-wide
Effective Dates: July 1, 2013 – June 30, 2014
6. Name: Jeffrey Calhoun
Request: Spellbinders Volunteer
Location: District-wide
Effective Dates: July 1, 2013 – June 30, 2014
7. Name: Mary Barrett
Request: Spellbinders Volunteer
Location: District-wide
Effective Dates: July 1, 2013 – June 30, 2014
8. Name: Kathryn White
Request: Spellbinders Volunteer
Location: District-wide
Effective Dates: July 1, 2013 – June 30, 2014
9. Name: Linda Conte
Request: Spellbinders Volunteer
Location: District-wide
Effective Dates: July 1, 2013 – June 30, 2014
10. Name: Diane Albright
Request: Spellbinders Volunteer
Location: District-wide
Effective Dates: July 1, 2013 – June 30, 2014
11. Name: Margaret Boyle
Request: Spellbinders Volunteer
Location: District-wide
Effective Dates: July 1, 2013 – June 30, 2014

10) Consent Agenda - Special Services

A. Special Services/Rescinding Contract - Joanne McMahon

That the Board of Education rescinds the 2013-14 contract with Joanne McMahon.

B. Special Services/Contract-Manis Consulting

That the Board of Education approves the contract with Manis Consulting.

C. Special Services/Amended Contract-HTA

That the Board of Education approves the amended contract with HTA.

11)Consent Agenda - Business/Finance

- A. Business/Finance - Internal Claims Auditor's Report for the Month of August 2013

That the Board of Education approves the Internal Claims Auditor's Report for the month of August 2013.

- B. Business/Finance - Budget Appropriation Transfers - July and August 2013

That the Board of Education approves the Budget Appropriation Transfers for the months of July and August 2013.

- C. Business/Finance - Acceptance of Audit Report

That upon the recommendation of the Audit Committee and the Superintendent, the Board of Education of the Peekskill City School District accepts the audit report for the District, the Extraclassroom Activity Funds and the accompanying management letter report for the year ended June 30, 2013 prepared and submitted by The Bonadio Group.

FURTHER RESOLVED the Board directs that the report and corrective action plan, if any, be submitted to the New York State Education Department and the Office of the State Comptroller.

- D. Business/Finance - School Lunch Fund Budget

BE IT RESOLVED that the Board of Education approves the attached 2013-2014 School Lunch Fund budget in the amount of \$1,262,300.

12)Approving Consent Agenda

- A. Approving Consent Agenda

BE IT RESOLVED that the Board of Education approves Consent Agenda items 9.A. - 12.D.

Motion: Colin Smith

Second: Michael Simpkins

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Jillian Clausen

Doug Glickert

Maria Pereira

Michael Simpkins

Colin Smith

Joe Urbanowicz

13)Public Comment on Agenda Items Only

Karen Wallis asked about the status of the charter school. Joe Urbanowicz said it was not part of the current process review and there was nothing active as far as he knew.

14) Committee Reports/Board Reflections

- A. PTO
- B. Common Council
- C. Facilities Committee – Joe Urbanowicz reported the Facilities Committee met and they talked about improving efficiency in the District. They are reviewing architects projects, estimates and district-wide improvements. The committee’s goal is to protect the Districts investments.
- D. Budget Planning Committee
- E. Audit Committee - Greg Sullivan commented the Audit Committee met and their recommendation is on the consent agenda for acceptance.
- F. Education Planning Committee
- G. Board Policy Committee – Michael Simpkins stated the Board Policy Committee met on September 16. There are a lot of new policies changed by NYSSBA and the committee is now reviewing them. There should be new policies for a first reading by the next Board meeting.
- H. Wellness Committee
- I. Code of Conduct
- J. Enrichment and Gifted Committee

The District is seeking council about putting up a barrier for the path behind Hillcrest. They will also have to recheck the mileage if the students are not allowed to walk the path and have to walk all the way around to get to school.

15) Executive Session - 9:38 p.m.

- A. Executive Session
Motion to Move to Executive Session

Motion: Lisa Aspinall-Kellawon
Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Doug Glickert
Maria Pereira
Michael Simpkins
Colin Smith
Joe Urbanowicz

Second: Michael Simpkins
No: _____ Abstained: _____

- B. Adjourn Executive Session - 11:00 p.m.
Motion to Adjourn Executive Session

Motion: Michael Simpkins
Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Doug Glickert
Maria Pereira

Second: Maria Pereira
No: _____ Abstained: _____

Michael Simpkins
Colin Smith
Joe Urbanowicz

16)Adjournment

There being no further business to come before the BOARD, President Glickert asked for a motion to adjourn.

Motion: Colin Smith

Second: Joe Urbanowicz

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Jillian Clausen

Doug Glickert

Maria Pereira

Michael Simpkins

Colin Smith

Joe Urbanowicz

Meeting adjourned at 11:00 p.m.

Debra McLeod
District Clerk